



## DESIGN SERVICES

T.K. O'Rourke  
2029 Pontius Ave.  
Los Angeles, 90025  
Tel. 310 387 8971

Company:  
Name:  
Address:

Date: 00/00/0000  
Order # DR000  
Customer ID: 000  
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Tel:

DESCRIPTION	BUDGET ESTIMATE
Project:  DESIGN PROCESS <ul style="list-style-type: none"><li>Initial Consultation: Discuss with client the scope of work</li><li>Budget Estimate: Develop budget estimate</li><li>Design Fee: To flesh-out/finalize design</li><li>Design: Create shop drawings of work</li><li>City Permits: Submit plans to Building Dept.*</li><li>Engineering: Contract out services *</li><li>Fees: Pay fees, taxes, etc.*</li></ul>	\$

Design Services Fee: The non-refundable fee for design services is 5% - 10% of rough budget estimate.

Budget Estimate: \$        +/-

This fee is applied toward design and project management fees.

Design Services Fee: \$       

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

T.K. O'Rourke

00/00/0000

T.K.O. Structure

Date

### General Notes and Conditions:

Design - Will be drawn at appropriate scale and will include the layout of all desired amenities. Material selections will be noted as suggested and final quantities will be provided in the contract. The concept plan is for layout only and subject to field adjustment. Contractor is responsible for proper construction techniques set by industry, professional certifications and manufacturer's specification. Any changes as required through city/building dept. may necessitate a Work Change Order to reflect materials/labor to comply. The owner is responsible for compliance with all town, city, and state regulations and codes. All original drawings are solely the property of TKO.

\*Please note: Any such requirements and/or requests, revisions, additional drawings, etc. including, but not limited to permits, engineering, etc. would be subject to an extension(s) of the initial services fee(s), until at which time any/all requirements are met to the satisfaction of all parties. TKO labor will be billed up to \$75.00 per hour, including for travel, materials, consultations if applicable; This hourly fee does not include any charges for additional fees, taxes, tests, or required architectural or engineering services. The client will always be notified in advance of any additional charges and/or extension of the service contract.